



***Guild of
Professional
Toastmasters***

GPT Meeting

14 June 2026

Zoom Link: <https://us06web.zoom.us/j/86540962762?pwd=vv6Zzdyy1ACSN81ReKMPvr4aWkpQYi.1>
Time: 10:00 - 12:00

AGENDA

Item No.	Item	Presenter
1.0	Welcome, Apologies & Quoracy	Chair
2.0	Action Log Update	Chair
3.0	Update Reports:	
3.1	Chairman's Report	CH
3.2	Website Update - Members Area	JS
3.3	Training Report	IE
3.4	Treasurers Report	TMcG /
3.5	Guild Social Dinner	DP
4.0	Guild Logo Design	PM/DRH
5.0	Member Email Accounts Proposal	DRH
6.0	Any Other Business	Chair
	AGM Committee Nominations	
7.0	Date of Next Meeting AGM - 6 th September 2026 Civil Service Club (AM)	Chair

Guild of Professional Toastmasters

Treasurer's Report

1 June 2025

The purpose of this report is to assure the fellows and graduates of the Guild of Professional Toastmasters that the handover from the former treasurer has been reasonably smooth, that the position of the Guild's finances is good and that there is a revised 2024/5 budget for consideration.

Handover

The outgoing Treasurer spent time with the to explain in detail how he had kept the accounts. Moving forwards, this may be simplified. My thanks so to Norman Brown for being present on site in support of the handover and for his considerable support in helping to consider the best budget options for the remainder of this financial period.

Audit report

At the request of the Guild and overseen by the former Treasurer, Guild accounts up to 28 February 2025 have been independently audited and shown to be in good order.

Statement of accounts

At the timer of writing (31 May 2025), the Guild of Professional Toastmasters has the following funds in two Nat West accounts:

Current account: £13,202.03

Deposit account (35 Day access request): £16,316.19

Thus, our access to funds for operational purposes is very good, plus there are solid reserves, which I propose be accessed this calendar year to support investment in our renewed marketing and advertising efforts (including website) – please see draft budget proposal.

Please note, however, that £3,300 of the funds must remain available in reserve at all times for redistribution back to members their fees for medallions should they wish to leave the Guild at any time.

Expenditure since handover

There has been very little necessary expenditure since accounts were audited and handed over, but do include the room booking for the Guild meeting in 1 June and one-off expenses relating to the meeting with the outgoing Committee in February to the handover meeting on 22 April 2025.

Revised budget proposal for 2024/5

The Guild is requested to review the revised budget for 2024/5 (see spreadsheet). Key points to note include:

- The proposal to use reserves up to the value of £5k to invest in our renewed Guild marketing and advertising efforts. This will support the Guild's growth strategy and yet not significantly diminish our reserves.

- The proposal to ensure that all social activities cover their own costs without subsidy;
- That the Guild appoint auditors from among its members to support greater engagement, openness, transparency and potential succession planning for the role of Treasurer; and
- That the subscription fee for Fellows remain unchanged at £140.

Treasurer's short-term work plan

- **Tracking income and expenditure**

Details of the Guild's income and expenditure for 2024/5 at the point of handover need to be transferred from hard copy into Excel spreadsheets so that the financial year activities can be viewed online. I propose that the spreadsheets be stored in the Guild Committee's central Google docs repository so that they are viewable to all other Committee members at all times. The Treasurer plans to present full 2024/5 accounts of income and expenditure to the Guild at the AGM in September.

- **Banking**

Despite both the Treasurer and Chair having Nat West accounts, which we had hoped would make the transfer of Guild account access easier, this aspect of account handover since March 2025 has been cumbersome. It took over six weeks to get online banking fully set up, and we are still awaiting final confirmation that the three former signatories on the account (Bob Grosse, Trevor Smith and Keith Reading) have been removed despite this request being formalised a month ago. The Treasurer will continue to chase for confirmation.

The Treasurer proposes to review options for ensuring that the Guild is maximising the interest it can earn on its reserves and will report to the Committee.

Requests:

The Guild is requested to receive this report and approve:

- **The revised budget for 2024/5;**
- **The adoption of Guild auditors at the AGM; and**
- **The proposal to review savings account options to maximise the interest earned on reserves.**

Trudie McGuinness

31 May 2025



Guild of Professional Toastmasters

Guild Logo Update/Redesign

Prepared by: Paul Miller & Dan Rennie-Hale

Date: June 2026

1.0 Outline

Having refreshed the key constitutional documents of the Guild, we are now undertaking a number of projects to refresh the look, feel and branding of the Guild such as the review and re-design of training and the Guild Website. It is therefore an ideal opportunity to review the design of the Guild Logo which may now not remain in keeping with the branding/professional image of the Guild which is starting to emerge.

This paper seeks to understand the appetite of members to refreshing the Guild's logo and provide some design options to provide members with an idea of what could be achieved through a redesign.

At the March meeting it was determined that the Guild should refresh the Logo but not look to update the medallions as the cost of this is prohibitive. Following the use of the Guild Jewel on the newly launched website it was determined that any new logo should not include the word fellow.

At the March meeting members outlined a potential design.

Having engaged a new designer we now present the worked up member design, plus 3 new designs and the previous four designs for discussion.

2.0 Member Design



3.0 New Designs

1	2	3

4.0 Previous Designs

1:



2:



3:



4:



4.0 Recommendations

Discussion takes place (with a proposal and vote at AGM)

The Guild of Professional Toastmasters should now seek to redesign/refresh the Guild Logo in keeping with the new image of the Guild with the following considerations;

- The logo will be used as the branding of the Guild moving forward
- The logo will not replace the centre of medallions or chairs chain of office